



## **37th Annual General Meeting (AGM)**

Date: Friday, 2 July 2021

Venue: Mannings (Asia) Consultants Ltd  
5/F, Winning Commercial Building,  
46-48 Hillwood Road, Tsim Sha Tsui, Kowloon, Hong Kong

Programme: 700 p.m. – 8:30p.m.

### Agenda of AGM:

1. To adopt the minutes of the 36<sup>th</sup> AGM
2. Presentation of latest development of CIHT
3. To receive the Chairman's Annual Report
4. To receive the Financial Statement for year ending 31 Dec 2020
5. To elect the Committee for the Session 2021/2022
6. To appoint Honorary Auditors for the Session 2021/2022
7. To install the new Chairman
8. Presidential Speech
9. Any other business



## **Minutes of the 36<sup>th</sup> Annual General Meeting (AGM)**

**22 January 2021**

**Mannings (Asia) Consultants Ltd  
5/F, Winning Commercial Building,  
46-48 Hillwood Road, Tsim Sha Tsui, Kowloon, Hong Kong**

### **1. Minutes of the 36<sup>th</sup> AGM**

- 1.1 Chaired by Dr. Gordon Leung the meeting commenced at 7:30 p.m.
- 1.2 The Chairman welcomed the presence of the CIHT President, Mr. Martin Tugwell, and CEO, Ms. Sue Percy, at the AGM.
- 1.3 The Honorary Secretary has received no written comment before the meeting and no comment was raised at the meeting regarding the minutes of the last AGM. Proposed by Mr. Eric Chan and seconded by Mr. C F Chan, the minutes of the last AGM were adopted by all present as the true record.

### **2. Briefing by UK Headquarters**

- 2.1 The CEO gave an opening speech and then presented a briefing to the audience on the latest development of CIHT.

### **3. Chairman's Report**

- 3.1 The Chairman presented the annual report of Hong Kong Region and briefly summarized the achievement of the Region. Despite being affected by the Covid19 pandemic, technical seminars and chartered professional review have been conducted within the past 18 months period.
- 3.2 The Chairman was delighted to report that the financial position was healthy, and thanked Honorary Treasurer Mr. Mark Ngan for his work in the past year. Special thanks were also addressed to the Honorary Auditors Mr. Leo Leung and Mr. Kennedy Cheung for their guidance and advice.
- 3.3 In his concluding remarks, the Chairman expressed his gratitude to all committee members for their dedication and support. He wished his committee another successful year.
- 3.4 Proposed by Mr. Kevin Man and seconded by Mr. Raymond Tang, the Chairman's report was accepted.

### **4. Financial Report**

- 4.1 The total income for the year was HK\$249,170.39 and the total expenditure for the year ending 2018 was HK\$174,450.30, resulting in a surplus of HK\$74,720.09. The balance carried forward as at 31 December 2019 was HK\$478,850.50.
- 4.2 The Hon Treasurer Mr. Mark Ngan concluded that the financial situation was healthy.
- 4.3 No query was raised on the report at the meeting. Proposed by Mr. George Fung and seconded by Mr. Kevin Man, the financial report was approved by the meeting.

### **5. New Committee for the 2020 / 2021 session**



## Hong Kong

- 5.1 The Honorary Secretary informed that the committee decided to adopt the committee organizational structure suggested in the CIHT Regional Officer Handbook published in November 2017 over a period of 3 years.
- 5.2 According to the Handbook, the Regional Chair is able to serve for a maximum of two consecutive years. The current Chairman, Dr. Gordon Leung of the MTR Academy, has been nominated by the committee for his second term as the Chairman for the coming session.
- 5.3 Up to 2 vice-chairmen may be able to serve in the committee and each vice-chairman can serve two consecutive terms. The current Vice Chairman, Mr. Simon Chan of Mannings (Asia) Consultants Ltd, has been nominated by the committee for his second term as the 1st Vice Chairman for the coming session. Mr. Raymond Pau of Aecom Asia Co. Ltd has been nominated by the committee as the 2nd Vice Chairman.
- 5.4 In addition to the two past Regional Chairmen - Dr. C F Chan and Mr. Kenneth W K Lai, the following Committee Members will continue their service in the Committee in the year 2020/2021:

<b>Committee Members:</b>	<b>Mr. Mark Ngan</b>	<b>Arup Mott MacDonald Joint Venture (AMMJV)</b>
	<b>Mr. Kevin Man</b>	<b>Meinhardt Infrastructure and Environment Ltd</b>
	<b>Mr. Michael Wong</b>	<b>Gammon Construction Ltd</b>
	<b>Mr. CK Law</b>	<b>China State Construction Engineering (HK) Ltd</b>
	<b>Ms. Michelle Wood</b>	<b>PTRC Education &amp; Research Services Ltd</b>
	<b>Mr. Chris Chiu</b>	<b>China Harbour Engineering Co Ltd</b>
	<b>Ms. Winnie Lee</b>	<b>Ove Arup &amp; Partners HK Ltd</b>
	<b>Mr. Tony Wong</b>	<b>HKSARG</b>
	<b>Mr. George Fung</b>	<b>MTR Corporation Ltd</b>
	<b>Dr. Ryan Wong</b>	<b>University of Hong Kong</b>
	<b>Mr. Danny Shek</b>	<b>Danny Shek Transport Planning Consultants</b>
	<b>Mr. Alan Yan</b>	<b>Gammon Construction Ltd</b>
	<b>Dr. Tony Sze</b>	<b>Hong Kong Polytechnic University</b>
	<b>Ms. Cherry Suen</b>	<b>HKSARG</b>
	<b>Ms. Luna Yu</b>	<b>AECOM Asia Co Ltd</b>
	<b>Mr. Terence Mak</b>	<b>Mott MacDonald Ltd</b>
	<b>Mr. Paul He</b>	<b>MVA Hong Kong Ltd</b>

- 5.5 There are 7 committee member vacancies available for election this year. Since no more than 7 nominations have been received through the open nomination process the following members of the CIHT become committee members of the coming session. They are:

<b>Mr. Alan Low</b>	<b>AMMJV</b>	<b>(re-elected)</b>
<b>Mr. Alan Tam</b>	<b>Hopewell Construction Co Ltd</b>	<b>(re-elected)</b>
<b>Prof. SC Wong</b>	<b>University of Hong Kong</b>	<b>(re-elected)</b>
<b>Mr. Raymond Tang</b>	<b>AMMJV</b>	<b>(re-elected)</b>
<b>Mr. Alan Chan</b>	<b>Airport Authority Hong Kong</b>	<b>(re-elected)</b>
<b>Mr. Rock Mak</b>	<b>Gammon Construction Ltd</b>	<b>(elected)</b>
<b>Mr. Gordon Siu</b>	<b>Airport Authority Hong Kong</b>	<b>(elected)</b>

- 5.6 As there was no objection to the candidates and the proposed new committee, the Chairman requested for an endorsement of the proposed committee composition as set out in the circular for the AGM and the candidates nominated. Proposed by Mr. Thomas Tam and seconded by Mr. Simon Chan, and with unanimous support the new Committee was elected. The new



Committee for the 2020/21 was then formed.

**6. Appointment of Honorary Auditors**

- 6.1 The Secretary advised that Mr. Leo Leung and Mr. Kennedy agreed to continue serving as the Honorary Auditor for the 2020/2021 Session. Proposed by Ms. Luna Yu and seconded by Mr. George Fung the appointment of the Honorary Auditors was accepted by all present. A vote of thanks was given to the Auditors.

**7. President's Speech**

- 7.1 The President gave a short speech and encouraged members to participate in CIHT activities, and working with the members hand-in-hand to achieve the vision of the Institution – that is, to support the transportation and highway infrastructure community in the development of excellence through professionalism, advice and friendship..
- 7.2 The President concluded his speech with a vote of thanks to the Chairman and his committee for their excellent contribution to the Region.

**8. Date of Next Meeting**

- 8.1 There being no other business the meeting was adjourned at 8:15 pm. The next AGM is tentatively scheduled in June 2021.



## Annex

### **37th Annual General Meeting** **Election of Committee for the Session 2021/2022**

The Committee for the Session 2021/2022 comprises: -

- 5 Office Bearers - Chairman;  
2 Vice-Chairmen;  
Honorary Secretary;  
Honorary Treasurer;
- 2 Immediate Past Chairmen; and,
- 17 elected members

The following members have agreed to continue their service in the Committee for the Session 2021/2022: -

<b>Chairman</b>	<b>:</b>	<b>Mr. Simon Chan</b>	<b>Mannings Asia Consultants Ltd</b>	
<b>1<sup>st</sup> Vice-Chairman</b>	<b>:</b>	<b>Mr. Raymond Pau</b>	<b>AECOM Asia Co Ltd</b>	
<b>2<sup>nd</sup> Vice-Chairman</b>	<b>:</b>	<b>Mr. Alan Yan</b>	<b>Gammon Construction Ltd</b>	
<b>Honorary Secretary</b>	<b>:</b>	<b>Mr. Alan Chan</b>	<b>Airport Authority Hong Kong</b>	
<b>Honorary Treasurer</b>	<b>:</b>	<b>Mr. Mark Ngan</b>	<b>Ove Arup &amp; Partners HK Ltd</b>	<b>(re-elected)</b>

<b>Committee Members</b>	<b>:</b>	<b>Mr. Alan Tam</b>	<b>Hopewell Construction Co Ltd</b>	
		<b>Mr. Raymond Tang</b>	<b>Arup Mott MacDonald Joint Venture (AMMJV)</b>	
		<b>Mr. Kevin Man</b>	<b>Meinhardt Infrastructure and Environment Ltd</b>	<b>(re-elected)</b>
		<b>Mr. Michael Wong</b>	<b>Gammon Construction Ltd</b>	<b>(re-elected)</b>
		<b>Mr. CK Law</b>	<b>China Harbour Engineering Co Ltd</b>	<b>(re-elected)</b>
		<b>Ms. Michelle Wood</b>	<b>PTRC Education &amp; Research Services Ltd</b>	<b>(re-elected)</b>
		<b>Mr. Chris Chiu</b>	<b>China Harbour Engineering Co Ltd</b>	<b>(re-elected)</b>
		<b>Mr. George Fung</b>	<b>MTR Corporation Ltd</b>	
		<b>Dr. Ryan Wong</b>	<b>University of Hong Kong</b>	
		<b>Dr. Tony Sze</b>	<b>Hong Kong Polytechnic University</b>	
		<b>Ms. Cherry Suen</b>	<b>HKSARG</b>	
		<b>Ms. Luna Yu</b>	<b>AECOM Asia Co Ltd</b>	
		<b>Mr. Terence Mak</b>	<b>Mott MacDonald Ltd</b>	
		<b>Mr. Paul He</b>	<b>MVA Hong Kong Ltd</b>	
		<b>Mr. Rock Mak</b>	<b>Gammon Construction Ltd</b>	
		<b>Mr. Tikone So</b>	<b>AMMJV</b>	<b>(elected)</b>
		<b>Ms. Yan Peng</b>	<b>Chu Hai College of Higher Education</b>	<b>(elected)</b>

<b>Immediate Past Chairmen:</b>	<b>Dr. Gordon Leung</b>	<b>Hong Kong Road Research Laboratory</b>
	<b>Dr. CF Chan</b>	<b>China State Construction Engineering (HK) Ltd</b>